

The actions arising are:

1. Clarification of advisory disabled bays within CPZ. Are they enforceable?

Yes, Advisory Disabled Bays are enforceable within the Controlled Parking Zone (CPZ). If you park displaying a blue badge within an Advisory Disabled Bay without displaying a resident's parking permit then you will receive a Penalty Charge Notice (PCN)..If a non resident parks in an Advisory Bay they risk receiving a PCN.

2. Provide information on procedure for making advisory disabled bays

The requirements for residents to be eligible for an Advisory Disabled bay are as follows:

- **You are a permanent resident in the Borough of Watford and the application address is your sole place of residence.**
- **You are on the electoral register (subject to age).**
- **You reside in the Borough for more than six months of the year.**
- **You hold a current Disabled Blue Badge.**
- **You are in receipt of Disability Living Allowance mobility component at the higher rate or in receipt of Attendance Allowance.**
- **A vehicle is registered at the address where you are applying for the bay to be installed.**
- **The vehicle is taxed and insured.**
- **The owner of the vehicle permanently resides at the application address and is able to drive the vehicle.**
- **The driver holds a valid, current driving licence appropriate to the vehicle to be used.**
- **You do not have a driveway, garage or any other off street parking**

3. Clarification of whether it is possible to apply time limiting restrictions to disabled drivers using p&d bays.

No, The National Blue Badge Scheme enables Blue Badge Holders to park in Pay and Display bays for an unlimited period of time free of charge. This provision also applies to shared use bays (shared permit holder/P&D). Badge holders may also park on single or double yellow lines for up to three hours The Department for Transport booklet, The Blue Badge Scheme : rights and responsibilities in England which is made available to all Blue Badge Holders provides details (page 15/16) on where Blue Badge Holders can park.

4. Information on the scale of the problem regarding abuse of advisory disabled bays. No. of complaints/ feedback from residents etc.

Within the CPZ, the Parking Service is only aware of one complaint relating to abuse of Advisory Disabled Bays. The complaint related to St James Road. The abuse of the bay was resolved by letter dropping to six houses within the adjacent area of the Advisory Bay advising of the reason for provision of the bay and the inconvenience caused to that individual. No further action was needed.

Outside the CPZ, two issues of abuse have been brought to our attention. One related to Sandringham Road where the Blue Badge Holder died and her son continued to park in the Advisory Disabled bay. The matter was resolved expediently by arranging for the bay to be removed, residents happy with the outcome.

The second concern related to Ridge Street where the Police reacted to a complaint from the Blue Badge Holder when one evening the blue badge holder was unable to park in the Advisory Bay provided. The Police were notified by the householder and a Police Officer issued the vehicle with a fixed penalty parking ticket for obstruction. This was later rescinded by the Police. No further action was taken and the problem has not re-occurred.

**4a.** They would like a table setting out the different types of disabled bays (advisory in and out of CPZ & statutory). How the bays can be enforced etc.

<b>Number of Advisory Disabled Bays on-street within the CPZ area</b>	<b>Number of Advisory Disabled Bays on-street outside the CPZ area</b>	<b>Number of Statutory Disabled Bays on-street (Queens Road, High Street/Parade, Tudor Shops, Courtlands Drive etc)</b>
<b>70</b>	<b>100</b>	<b>54</b> See attached for full list of Statutory Disabled Bay locations
Yes, enforced by CEOs within the CPZ patrols. The offence for which a PCN can be issued will be for non-display of a valid residents' permit. If reports are received of on-going abuse of such a bay by a permit holder for whom the bay was not provided, the Council has access to name/ address details through the permit system and can contact the offending motorist to	Not enforced, Outside the CPZ Advisory Bays rely on the goodwill of residents to support the parking needs of a person with a mobility handicap.	Yes enforced by mobile patrols and enforced by the CEO's. CEO's also respond following requests and complaints. Penalty Charge Notices are issued to vehicles failing to display the required Blue Badge. Many of these bays are also subject to Operation Clamp patrols in partnership with the Police and Council Fraud Officer's.

request them not to park in the bay.		

Please find attached a full list of the 54 Statutory Disabled Bays.

**4b.** We can also provide the CPZ leaflet - current and proposed.

New Leaflet showing the CPZ areas provided

**4c.** Details of the no. of bays in the Borough. Regime for checking whether they are still needed etc.

There are 170 Advisory Disabled Bays across the Borough.

In 2011 following discussions with the Portfolio Holder for Highways and Transport the new criteria for considering applications to enable residents to apply for an Advisory Disabled Bays was introduced. To ensure consistency across the Borough The Watford Housing Trust are applying the same criteria for bays on land they administer.

The new criteria is being applied to all the existing disabled bays that were installed prior to April 2011.

Our aim is to review all bays on a three year cycle. We are currently half way through the review process.

Please find attached application form and document listing the requirements that need to be proven over and above being registered disabled and being in receipt of a Blue Badge. Applicants must meet all the requirements and provide evidence in order for the application to be successful.

**4d.** Needs a paragraph + on how often the bays are reviewed, what the process is (may need some detail)

We operate a 3 year review programme for reviewing disabled bays granted to residents. Requirement will be for the applicant to re-submit their details against the set criteria. This process in any event identifies disabled bays no longer required because of death or relocation. The requirement to re-apply identifies those who no longer meet the criteria.

This process also enables disabled bays which do meet the criteria to be repainted.

**4e.** They would like to do a survey - either to all bay applicants or just a sample. At the next meeting they will discuss what questions to ask.

Happy to undertake survey.

**4f.** They also want information from other councils on how they deal with disabled bays. The following councils were mentioned: Stevenage, Rother, Hastings, Three Rivers, Hertsmere, Portsmouth, Milton Keynes, Luton, S Beds, Central Beds.

Please find attached the information on how other Councils process applications for Disabled Bays